



# Collierville Band Handbook

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**Charms Defined:** A comprehensive web based database for all band students. Modules include student information, account information, uniform information, instrument information and mass e-mail capabilities. Each student has an information page established that each parent needs to access and update. The instruction to access the inform



## How to access parent/student information in Charms

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com), and click "ENTER / LOG IN" in the upper right corner.
- Locate the "PARENT/STUDENT/MEMBERS LOGIN" section of the web page.
- Login to your student's program account using the following School Code:

\_\_\_\_\_ **colliervilleband** \_\_\_\_\_

- This will bring up the main "Public" page. This will allow you to look at the "public" calendar for your organization, event list, and handouts and other "publicly shared" files, as well as a few other options.
- The first time you go here, enter your child's ID NUMBER (provided by your Director) into the **Student Area Password** field. You will be directed to the Change Password screen, to set a personal password different from the ID, for future use. You may also be directed to create both a unique Username and Password for the student. There are also mechanisms to recover/reset a lost Username/Password – when you create your new password, create a "hint" as well.
- Whenever you enter using this Username/password, another more detailed screen appears, with various button options for you to access areas in the Charms account. What appears here is partially up to the Account Administrator or Head Director.
- Two areas in which you can help the director/administrator maintain his/her records:
  - **Update Personal Information** – if the director has allowed it, you may help make changes to your and your child's student information page (such as updating phone numbers / cell carriers and email addresses if they change) to help them communicate with you more effectively. You may also be able to indicate which parent volunteer/resource groups you would like to participate in, if this feature is activated. Click **Update Info** to save changes.
  - **If your program has set up online credit card payments, you can make credit card payments for fees, trips and deposits to your student's account.** Click **Finances** -- if credit card payment is activated, you will see blue buttons in the four main areas of the financial statement indicating your ability to make online payments.
- You may also see links to enter **Practice Logs**, view **Grades**, and use the **Recording Studio** if the teacher has enabled these options.
- The **Calendar** may list events, rehearsals, and volunteer/RSVP opportunities.
- Most importantly, the parent page assists both you and the teacher to communicate with each other. Stay up to date on what's going on with your student!



### **Membership**

All band members registered for Varsity Band, Freshman Band, Percussion Class and Color Guard Class must participate in the Pride of Collierville Marching Band and all appropriate rehearsals and performances unless participating in a qualifying exempted sport. Any conflicts in scheduling will be handled on an individual case basis.

**The band staff, under the advisement of the school administration, reserves the right to dismiss any person from the band who poses a constant behavior problem or violates the policies presented in this handbook and the Collierville High School Student Handbook.** Persons who withdraw during band camp will forfeit all rights and privileges as band members and cannot participate in any band events, including marching band trips that may occur during this time and **will not** receive a refund of their fees. Furthermore, all fees related to the marching band season will continue to be the responsibility of the student that is dismissed or withdrawn. If the student withdraws from the band by their own choice, the student **may not** re-enter the band at a later date.

Students who drop band after the first semester and choose not to take a band class also forfeit rights and privileges as band members and cannot participate in any band events, including concert band trips that may occur during this time. These students must also audition for placement before they can re-enter the band in future semesters.

### **Auditions**

Two placement auditions will be held for Symphonic Band and the Wind Symphony. One will be held at the beginning of the fall semester and one will be held in December to determine placements for the Spring Semester. Freshman will also audition at these times to determine chair placement. There is not an audition to be placed in the Pride of Collierville Marching Band. However, all students will be assessed at the Spring Camp to determine placement within the ensemble. Alternates will be selected at this time as well.

### **Percussion Placements**

Percussion members are assigned parts and instruments based on an audition in the spring of each year. The Percussion Director will make the final placement decisions. Assignments are based on need, ability and the best placement in regards to the percussion section as a whole.

### **Concert Bands**

All members enrolled in band classes are considered members of the Collierville Wind Symphony, Symphonic Band, Concert Band (freshman). Generally, these groups present four major performances during the year including the Winter Concert, SCBDA District/State Festivals, Small Ensemble Concert and the Spring Concert.

### **Dragon Guard**

Members of the Collierville Dragon Guard are selected by audition in the spring of each year. Current members will be required to audition on a year-to-year basis. Alternates will be selected. The size of the group itself changes from year to year based on the program and size of the band. The band directors and color guard director determine the number selected. Guard members are required to take the class to be a member of the dragon guard. They are part of both the marching band and winter guard. These ensemble are part of two different competitive seasons and have separate fees.

All members of the color guard must be available to practice and perform with the Marching Band. Practice starts at the conclusion of the school year and continues through the summer until camp begins. All rehearsals, performances and procedures in regard to membership, behavior codes and attendance outlined in this document apply to color guard members as well.



### **Individual Events**

WTSBOA sponsors two events each year to recognize outstanding individual achievement by student musicians. These are the All-West/All-State Band Auditions and Solo and Ensemble Festival.

Participation in these events is highly encouraged. All Wind Symphony and Symphonic Band members are required to audition for All-West. Freshman are strongly encouraged to take part in the audition process. Doing so motivates individuals to improve their personal playing skills, which in turn increases the extent to which they can contribute to the band program. In addition, the entire band can take pride in their individual accomplishments.

The Band Director is responsible for keeping members informed of dates, fees and requirements of these events and also gladly provides assistance to any member preparing to participate.

### **Rehearsal/Performance Schedule**

Every possible date for the school year has been listed on the Collierville Band Calendar. Every attempt is made to include every date, both mandatory and optional, for students that participate. Naturally, some dates are not available but will be posted as soon as it is available. Normally, there are three concert band performances that are posted closer to the performance dates. These three performances are the December Concert, SCBDA Concert Festival, and Spring Concert. All Wind Symphony/Symphonic Band and Concert Band members will be required to attend after school rehearsal for marching band (August-October). Typically Marching Band rehearsals are Monday, Tuesday, Thursday. After school "concert band" rehearsals (November-May). "Concert Band" rehearsals are only one day a week.

### **Athletic Conflicts/Exemptions**

It is the band programs policy that for a student to be a member of the concert band program, (meaning they are registered for the class) it is a requirement to participate in the Marching Band and vice versa.

**Fall Exemptions** – (Marching Band) For a student to register for band class, Wind Symphony/Symphonic Band/Concert Band and not participate in Marching Band, they must be part of a fall sport. Students must make the team and each student will be verified as a member of that team via confirmation with the Athletic Director.

#### **Fall Sport Exemptions**

|                     |                         |
|---------------------|-------------------------|
| <i>Football</i>     | <i>Wrestling Boys</i>   |
| <i>Golf Boys</i>    | <i>Wrestling Girls</i>  |
| <i>Golf Girls</i>   | <i>Basketball Boys</i>  |
| <i>Pom Squad</i>    | <i>Basketball Girls</i> |
| <i>Soccer Girls</i> | <i>Bowling Boys</i>     |
| <i>XC Boys</i>      | <i>Bowling Girls</i>    |
| <i>XC Girls</i>     | <i>Cheer</i>            |
| <i>Volleyball</i>   |                         |

**Winter Exemptions** – (Wind Symphony/Symphonic/Concert Band) There are no complete exemptions for athletics for Winter sports. The Athletic Department and the Instrumental Music Department have a mutual agreement that allows for band and athletics to work together. Students will be required to be at Monday Symphonic/Concert rehearsals and attend athletic practices the remainder of the week.

**Spring Exemptions** – (Wind Symphony/Symphonic/Concert) Same as "Winter Exemptions" above.

### **Band Camp**

Band Camp is normally held the last two weeks of July. Monday through Friday. Band Camp is held on the campus of Collierville High School. *\*Band Camp 2018 will be held at Collierville Elementary School\**

### **All members must participate during band camp.**

Members who miss any part of band camp, for reasons other than illness or family emergency, will be regulated to an "alternate" status, provided the individual can meet the remainder of the rehearsal/performance schedule in its entirety once school starts. Students who are unable to meet the published schedule will be dropped from band and withdrawn from class.



### Chaperones/Volunteers

Chaperone duties are as follows:

- Responsible for assisting the students with uniforms and equipment
- All Chaperone's will submit the required paperwork for a background check through Collierville Schools
- Responsible for checking the buses carefully and quickly at every stop
- Specified chaperones will be responsible for carrying medication for students
- Will **NOT** take any students (including their child) away from the group or activity into areas that the group is not allowed or scheduled to go
- Will remain with the group at all times as in the warm-up areas, loading areas, etc
- Will sit in different areas of the bus
- Not responsible for the discipline or administration of discipline to the students. Chaperones are expected, however, to instruct students to cease inappropriate behavior and report such behavior to the band directors.
- Expected to help students who may not be able to secure rides home after a trip
- Will check buses and band facility after every event for misplaced equipment and to make sure that they are left clean and all misplaced items are returned to the band room

### General Code of Behavior

All band members will conduct themselves in an exemplary manner, at all times, since their actions reflect upon the entire organization, Collierville High School and themselves. Members are reminded that all policies and procedures set forth in the Collierville High School Student Handbook and all Collierville Schools policies and procedures in regards to student behavior are in effect at all times when they are with the band in any capacity.

#### Behavior

- Members **will** treat each other, the band staff and chaperones with respect at all times
- Members **will** be on time to every rehearsal/performance
- Members **will not** talk when instructions are being given
- Members **will** follow all instructions of the band staff and chaperones
- Members are expected to be courteous toward each other and other individuals
- Profanity, vulgarity and obscenities **will not** be tolerated
- Technology (cell phones, tablets, Ipads...etc) must only be used in an academic manner.

#### Rehearsals

- Members **will** be attentive and refrain from talking
- Members **will** remain in their proper position and remain silent when told to "SET"

### Bus

- All riders will remain seated when the bus is in motion
- All riders must keep all appendages inside the bus at all times
- Audio/Visual equipment is prohibited on the bus unless it is with head/earphones
- Members must remain on the bus until the band director, chaperones, drum major, or band captain gives instructions
- No one is allowed on the bus unless an adult chaperone or the driver is present
- Members are not allowed to switch buses for any reason
- The "5 minute" rule is in effect on all trips...all members will remain absolutely quiet for the first 5 minutes of each trip to allow for bus drivers to orientate themselves
- **Inappropriate physical (PDA) or verbal contact of a hostile or an intimate nature between students will not be tolerated**
- **All members are to observe a 5 minute silence rule upon departure and arrival from any location.**



### Stadium

- Band members, staff and chaperones must sit as a group in the stands. All other persons are prohibited from sitting in the band set.
- Band members must sit in their respective section and may not move from that section when the band is in the stadium.
- Members may not play their instruments except when instructed to do so by a staff member or drum major. Individual playing is not allowed.
- Members must report to the stands immediately after the performance. Water will be provided to students during the third quarter.
- Non-band members, including parents, may not bring food or drinks to the members in the stands.
- **Eating is not allowed in uniform.**

### Performance Etiquette for Fans:

We follow a strict code of behavior at Collierville. It is designed to show appreciation for ALL of the bands that take the field. You will occasionally witness bad behavior from other spectators, but rarely will an Collierville parent show poor sportsmanship. Part of participating in a top-notch program is demanding excellence not only on the field, but off the field as well. Do not make derogatory comments about anyone. First of all, all of the participants have worked hard. If you have something you don't like about a show, save it for the ride home. This is about respect. We are building a reputation for being a class act. Besides, you have no idea who you are sitting by or with. Do you really want to take the chance that someone will be offended by your editorial comment? We will give a standing ovation to EVERY band that performs. Get up and give the bands your enthusiastic applause. Other schools will notice. The kids appreciate it and you will feel good at the end of the competition.

### Facilities

- Personal items must be removed from the band room following each class or rehearsal.
- Food, drink and gum are not allowed in the band room during school hours.
- All equipment, including stands and chairs, must be returned to their respective positions after each use.
- **No students**, other than band and guard members, are allowed in the band room.

### Audio/Video Equipment

- No student, without permission from the band director or staff member, may use the audio/video equipment in the band room.

### Transportation

- Members are expected to arrange their own transportation to and from school for all rehearsals and performances. Members are required to have their rides pick them up promptly. The band room closes at 30 minutes after any rehearsal or event.
- Members must travel to and from all events with the band. **If an exemption is needed, please fill out the appropriate paperwork. (found on Charms)**

### Equipment

- Members are expected to have the proper equipment (i.e. instrument, reeds, mouthpiece, drumsticks, flags, etc) at every rehearsal and performance. It is the responsibility of the individual to keep their equipment in working order.
- Instruments that are the property of the school may be checked out and used by registered band members. These instruments must be signed out by the user who is responsible for the instrument as outlined in the user contract for school owned instruments and uniforms. Any repairs of the instrument are the responsibility of the student using it.

### Concerts

- For concert performances - the following will be considered as standard attire:
  - o Gentlemen: Tuxedo jacket and pants, plain white undershirt, tuxedo shirt, bow tie, cummerbund, black socks and black shoes.
  - o Ladies: Concert black dress, nude pantyhose, black dress shoes (no design or open toe or heel).

### Summer Uniform Attire

- The following will be the designated attire: band shirt, khaki shorts with belt, mostly white tennis shoes.



### **Attendance Responsibilities**

- Members are expected to be at every rehearsal and performance of the group to which they belong. In general, cases of illness (must have a valid doctor's excuse), death in the family or extreme family emergency are the only excuses that will be accepted for missing a rehearsal or performance. Conflicts with work, other school activities, church and community activities along with routine dental or doctor appointments will **NOT BE ACCEPTED.**
- A parent-teacher conference will be requested for any student who accumulates more than two unexcused absences from rehearsals. ***An unexcused absence from a performance will result in dismissal from the band program!***
- Late arrivals and early dismissals must also be cleared **in advance** with the band director. Corrective measures will be taken against any members who arrive late to rehearsals. Members will not be excused to leave after halftime performances at football games except in the event of illness or family emergency. Three late arrivals will constitute an unexcused absence.
- **It is essential that we have complete parental and student cooperation in this matter. Any absences, regardless of reason, creates a hardship for everyone.**

### **Grading Procedures**

The contract for an **A** is as follows:

- Must attend all performances and all rehearsals
- Must memorize all show music (all show music must be passed off within six weeks)
- Any and all tests must be completed (playing and written)
- Must prepare all concert music

The following will result in the **lowering of one's grade**:

- Unexcused absence from any performance - failing grade and dismissal from program
- Unexcused absence from a rehearsal - loss of two letter grades
- Music not passed off or playing test not completed - loss of one letter grade

*Playing assignments are made according to ability level due to the fact that band classes are mixed grade levels. All students will be given ample opportunity for practice and individual help when needed.*

### **Fundraising/Fees**

- **ALL** Members are expected to participate in all fundraising activities.
- A balance statement will be emailed at the end of each month. The financial contract will be given in conjunction with the distribution of the band handbook.
- Students must pay previous debts to any Collierville Schools program before being allowed to participate fully in the activities and privileges of Collierville High School. Students are encouraged to avoid the accumulation of debts to the school. Rather than let a debt extend or accumulate, please contact the treasurer and director to work out a payment plan. Please include your full name, street address, and phone number on your check. When you provide a check as payment, you authorize us either to use the information from the check to make a one-time electronic transfer from your account or to process the payment as a check transaction. If your payment is returned unpaid, you authorize us to collect a fee, currently \$30.00, through an electronic fund transfer from your account. If a student/parent has a returned check, future payments must be made PayPal or money order.
- Due to a range of economic diversity, **no student will be denied the opportunity to participate due to financial hardships.** *If a student is placed in this category, it is expected and required that the student participate in fundraising.*
- An automatic \$200 dollar deduction will be made to those parents who volunteer for the "Tournament of Champions". This applies to parents who sign up for a chair position as well as those who work at least two 4-hour shifts the day of the event.



## **2018-2019 FEE PAYMENT SCHEDULE**

**\*May 1/May 16- \$200 (\*non-refundable deposit\*)**

June 1- \$200

July 1 - \$200

August 1- \$200

September 1- \$200

October 1- \$200

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Total \$1,200

***\*This payment is used to secure your student's performing position within the fall production. Spots cannot be guaranteed after this date.***

### *Payment Options:*

*P.O. Box 1803  
Collierville, TN 38027*

*Paypal: <http://www.colliervilleband.com/payments.html>*

*Checks must be payable to: CHS Band Boosters*

***It is very important that payments to not lapse into the next fiscal year or into the winter season if your student wishes to participate in Winter Guard or Indoor Percussion.***



# **REHEARSAL ETIQUETTE HANDBOOK**



## REHEARSAL ETIQUETTE HANDBOOK

This is a guide for you to make the most of rehearsal time. The more you put in, the more you will get out. It's up to you! Keep asking yourself, "Am I being professional?"

### Talking can make or break a rehearsal

If there is too much talking, things will not get accomplished. You will not hear instruction if you are talking. "How can I rehearse without saying a word?" At times talking will be necessary in rehearsal, but if talking is kept to a minimum, things will be completed more efficiently. Ask yourself before you speak, "Will my words help rehearsal?"

### Questions = Answers

If you have a question, raise your hand and a staff member will come to you. It is not proper rehearsal etiquette to yell out questions, as this would result in more talking and chaos. Appropriate times for asking any questions would be after field staff has given instruction or you are addressed by a staff member.

### The value of who is talking

The Collierville Band program is committed to having the most talented faculty and staff possible. Their spoken word is valuable information. When the staff is talking to the band, it is imperative that members listen. If a member is talking, they will miss information that is being given to improve the band. Time is wasted. When it is time to give out instructions for what the band is working on, the *members must stop what they are doing and listen* to the instructions being given. Information given to one section may apply to you or your section as well.

### When you hear the word RESET ...

Marching Band is a race against time and the sooner the band resets, the faster the band improves! The following are some commands you will hear on the field at every rehearsal.

#### "Reset"

At any time, instruction may be given to **reset**, meaning to go back to a particular set. The staff or drum major will tell you which set along with other things you need to know such as "playing this time", "percussion playing", "everyone else singing", "counting only" or other strategies. When the instructions are to **reset**, it is important the band *RUNS* back to the set and fixes the form.

#### "Check and Adjust"

When you halt in the form after running a particular segment, you are given **check and adjust**. This means you will keep your equipment up and **check** your dot...then **adjust** the form. You will be taught this technique when the season begins.

#### "Stand-by"

Once you have completed "**check and adjust**" and the tower has determined the form is correct, the command **stand-by** will be given. This is a modified parade rest that you will be taught as the season begins.

*There are more commands, but you will learn them as we go, we promise...*

### Fixing a form when we stop

It is the responsibility of the individual to fix the form by looking every time we stop (you will be trained on how to fix yourself!) These self-corrections should be done in a matter of seconds. When fixing the form, the instruments should be up, so each member can see what the corrected form should look like from the inside. Once each member is set, the band should focus on the drum major and keep instruments up. This is so each member can get used to what a correct form looks like- facing the direction the band will be facing in the show.

### Going to "set"

After fixing a form or any other time, the call may be given to **set**. Once the band hears this, the members should stand ready, with the color guard set in their particular pose, percussion set with sticks ready and horn line with the horns set in the playing position, unless otherwise instructed. It is important that when the band hears "**set**", members stop what they are doing and stand ready, focused on the drum major. Instructions will be given and the band will rehearse the next particular section of the show.



### **Rehearsing the Show**

This is the time when members virtually perform the show. It is critical for each member to put 100% into this environment. If the rehearsal performance is at 50%, you can bet the next full performance will be 50%. Practicing bad habits lead to executing those bad habits to the field of performance.

### **Marching Rehearsals - Learning New Drill**

When new drill is published, members will receive their dot sheet. Members should have their dot sheets at all marching rehearsals.

When new drill is taught, the pressure to produce as many charts in a day will be high. Remember, everyone around you is feeling the same stress you are in learning a new set. ***Relax, have a good time and smile!***

The staff will instruct you to find a dot, memorize it and move on to another dot. The process of setting drill charts goes on for as many sets as there is time. We run each set many times to teach muscle memory for step size and technique. We then combine sets into short groups, then long groups. Members should begin singing their musical part for each set within the first few runs of the set after learning it. ***Relax - the staff will guide you all the way!***

### **Marching Rehearsal - Cleaning**

When we clean drill, we simply run it over and over and over and over make corrections each run! Although you may wish to move on, trust the staff. They can see a bigger picture than members on the field. Trust them, you may be among them later in your musical career. ***Cleaning takes time - be patient, smile and have fun!***

Each time a set is rehearsed, upon hitting the last count of a move being worked on, the members should sing or play (we will tell you which) the downbeat of the next move and hold the note until given a cutoff from the drum major. For example, let's say that the instructions were to run a series of sets and stop at the downbeat of a company front. The band stops at the company front, but plays/sings/blows air to the downbeat of the company front and holds the note until the cutoff. It is important that members sing or blow like they are going to play it.

When going through a passage of the show or running a set, it is important that everyone watch the form as they march and watches the drum major. Everyone must concentrate on both. The drum major provides the tempo. While in a form, marching in the direction to your next dot, you must use peripheral vision to guide the form.

### **Marching Rehearsal - Dots and "Straight Picture"**

We always march to our dots. In a perfect world, when we arrive at our dots, the forms would be perfect. So yes, march to your dot, check it and then prepare for the "tweaking" the staff will do. Once you have been "tweaked" or moved a bit, memorize the picture of your position. Remember what everything looks like - your bell, sticks, flag, your relationship to the people around you (intervals), to the ground, sideline, drum major, and anything else you can see, hear, feel, touch, etc.

### **Sectional Rehearsal**

Sectionals will be held at various times after school, scheduled by any staff member, caption head or section leader. Toward the end of sectionals, the individual will usually rehearse with the rest of the section, such as full horn arc, full battery or color guard.

### **Always bring your dot card/book/sheet to sectionals. (You should have it with you anyway)**

While in sectionals, continue to work on your posture, even when the focus is on the music or dancing. Horn line members should continue to hold their horns up, especially when the instructor's comments are brief. Battery should continue to stand with authority. Color guard should always practice correct posture and poses.

### **Sectional Rehearsals**

Any staff member may call a brass, woodwind, percussion or guard sectional.



### **Ensemble Rehearsal - Comments from Staff**

At the end of a set or series of sets, the band will hold out the first note of the next set until the drum major gives the cut off. When the passage the band is working on comes to an end and the cutoff is given, the band freezes with horns up until told to “relax” or go to “stand-by”. This enables the staff and members to look at the form for a few seconds. With your horn, sticks, or flag up, look at the form for self-correction. Then look at the drum major to give you the stand-by signal or wait for a staff member to tell you to relax. All horns will then come to the “stand-by” position.

The staff will comment in the following order:

- Band Director or Tower
  - Field Staff

At “stand-by”, all members first focus on the staff in the box, tower or stadium seats for instruction. After instruction from the tower, all members must focus on other instructors and then field staff for specific direction on the individual level. The process usually takes 1-2 minutes.

### **Rehearsal Attire**

We pride ourselves on uniformity. During all marching band rehearsals, the following attire must be worn:

- Plain, white t-shirt (no writing) - **NO EXCEPTIONS**
- Athletic shorts (no jean shorts) - must be an appropriate length and fit. Sagging is unnecessary and unclean.
- Comfortable tennis shoes - Sandals are **NOT ALLOWED** during rehearsals
- Sunglasses and Hat - **MANDATORY**

### **Closing Remarks**

The Pride of Collierville takes ownership in its rehearsal technique. It is and will be the one secret to our success. If everyone is focused and attentive, the rehearsal will be successful and the band will progress. This is a team effort and everyone must contribute 100% at all times.



## **Band Camp Survival List**

These are **mandatory** items that you will need for camp and for every rehearsal during the season. Do not show up without them. They are for your safety and benefit. It will also allow camp to run smoother and more efficiently.

1. \_\_\_\_ **RED INSULATED (1 GA.) WATER COOLER** – this ***MUST*** be at every rehearsal during marching season. It is imperative that you stay hydrated. We will take numerous and fast water breaks.
2. \_\_\_\_ **Hat** – this will be very important and will keep you from using a tremendous amount of energy squinting.
3. \_\_\_\_ **Sunglasses** – in combination with hat
4. \_\_\_\_ **Tennis shoes** – NO SANDALS, FLIP FLOPS, ETC.....
5. \_\_\_\_ **White T-shirt** – You will need white t-shirts with **no writing** on them for every rehearsal, just plain white. This keeps us uniform and allows us to see forms clearly. Also, keeps you cooler than colored shirts. Ladies, sports bras are highly recommended.
6. \_\_\_\_ **Athletic Shorts** – NO JEANS OR JEAN SHORTS...we are musical athletes and we need proper attire to train as such. Guard will wear:
7. \_\_\_\_ **Two pairs of socks**
8. \_\_\_\_ **3 ring binder with clear plastic sheets**
9. \_\_\_\_ **Pencils** (yes...plural)
10. \_\_\_\_ **Sunscreen** – two weeks of camp with a sunburn will be very difficult
11. \_\_\_\_ **Bug Spray** –mosquitoes are deadly at dusk and early morning
12. \_\_\_\_ **Mouthpiece, reeds, valve oil** – all items that are necessary for your instrument to work properly, woodwinds should have at least 5 good reeds on hand at all times.
13. \_\_\_\_ **Chapstick**



## Marching Band Accessories

### **Each band member receives:**

- Collierville T-shirt (for band members ONLY)
- Show T- Shirt
- Polo with Embroidered Logo
- Black Members Jacket with Embroidered Logo, Instrument, and Name

### **Each NEW band member receives:**

- ALL items above
- Duffle Bag: Embroidered Logo and Name

***\*\*ALL above items covered by band fees***

### **Other Needed Items (NOT covered by band fees):**

- Black Marching Shoes
- Gloves (need 2 sets of performance gloves)
- Black Compression Shorts
- Black Jazz Pants (Color Guard ONLY)
- Flip Folders
- Personal instrument needs: Reeds; Mouth Pieces
- Black Knee High Socks

### **Other items available for purchase:**

- Booster Shirts
- Show T-shirts
- Car Magnets and Stickers
- Band Booster Jacket (Same as the student but in Navy without name/instrument)



**EMERGENCY / MEDICAL / TRAVEL FORM**

|                         |                  |                  |
|-------------------------|------------------|------------------|
| Student Last Name _____ | First Name _____ | Birth Date _____ |
| Middle Name _____       | Grade _____      | Gender _____     |

Last Tetanus Booster: \_\_\_\_\_ Reason: \_\_\_\_\_  
List any medications that your child will need to take: \_\_\_\_\_  
List any health problems regarding your child that we need to be aware of: \_\_\_\_\_  
List any food or drug allergies that your child has: \_\_\_\_\_  
Is your child under any medical treatment presently?  Yes  No If Yes, please explain: \_\_\_\_\_

I, \_\_\_\_\_, the parent/guardian of \_\_\_\_\_, have adequate insurance coverage, which will accept responsibility should an accident or health problem arise.  
Insurance Information (Company): \_\_\_\_\_  
Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_  
Family Physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Please list any additional information, which you may feel we may need to know about your child:  
\_\_\_\_\_  
\_\_\_\_\_

**MEDICAL RELEASE FORM**

I, \_\_\_\_\_, as the parent/guardian of \_\_\_\_\_, give my permission for my child to participate in all scheduled events and activities of Collierville High School Bands, including all related travels. I certify that the information on this form is accurate to the best of my knowledge.  
I understand that there will be adequate adult supervision. In the event that my child suffers any illness or accident requiring emergency medical aid, I hereby authorize the band director or their designee to acquire any necessary hospitalization, medication, or surgery, understanding the band director or their designee will contact me at the earliest possible moment.  
I also give permission for my child to travel with the band. By signing, I will not hold Collierville Schools, Collierville High School, Collierville High School Bands, Directors, or any chaperones responsible for any accident.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**



## INHERENT RISKS OF MARCHING BAND

Marching band is a culmination of musical performance and athleticism. Marching band is made up of musical athletes and as with any sport or physical activity there is a risk of injury. Marching band is an anaerobic/aerobic activity that includes daily exercise, prolonged standing, dance, running, and extended positions.

Although the probability of injury is minimized if you practice correctly, there is always the possibility of one occurring. However, if you take certain precautions, the possibility of such injuries may be largely decreased.

1. Follow instruction on how to perform at all times
2. Do NOT horseplay
3. Stretch properly during physical warm-up
4. Do not talk during instruction
5. Always eat properly and drink plenty of fluids
6. Always wear the required appropriate attire outlined in the band handbook

I have read the inherent risks. I agree and understand the assumption of risks inherent in Marching Band. I acknowledge that I am physically fit and voluntarily participating in the activity of Marching Band.

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**Parent Signature**

**Date**

---

**Student Signature**

**Date**

---

**Print Parent Name**

---

**Print Student Name**



## Parent / Guardian Discipline Agreement

The band directors request the following:

- 1) If you intend at any time to use the band program as a disciplinary tool other than the options provided earlier, **please remove your child from the band program before the marching season begins.**
  
- 2) If your intent is to allow your child to remain in Collierville High School Band and your child is removed from a rehearsal or performance due to any other reasons than what is specified in the handbook as an acceptable absence, they will receive a lowered grade for the class.

I, \_\_\_\_\_, have read and agree to the directors requests.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Please print)

\_\_\_\_\_  
Student Name (Please print)



## Parent / Guardian Financial Promissory Agreement

I understand and agree that the Collierville High School Band program is a competitive program comprised of academic and co-curricular ensembles, whose activities are not fully supported financially by Collierville High School and Collierville Schools.

I understand and agree that the Collierville High School Band program and activities are dependent on payment of all student fees and other fundraising activities by students and their parents/guardians.

I understand and agree that the Pride of Collierville student fees for the 2018-2019 school year are assessed as follows: **\$1,200**. Marching band fees must be paid in full before a student can participate in Winter Guard and Indoor Percussion.

### (Marching Fee Payment Schedule Attached)

I understand and agree that, if I am financially unable to pay for student fees out of pocket, it is the responsibility of my child to participate in all scheduled fundraising activities that are provided by the Collierville High School Booster Club for each student to earn their fair share, until such time as all fees owed by my child are paid in full.

I understand and agree that student fees cover only a portion of the Collierville High School Band expenses and those students will be required to participate in additional Collierville Band fundraising activities to benefit the general organization.

I understand and agree that, by allowing my child to participate in the Collierville Band Program program, I am agreeing, in good faith, to pay in a timely manner all fees that apply to my child, and to support and encourage my child in participating in Collierville Band fundraising activities.

***I understand and agree that, if my child quits the marching band before the end of the marching season, an additional fee to offset the supplemental monies paid by the Blue Legion Band Boosters on my child's behalf must be paid in full.***

\_\_\_\_\_  
Parent/Guardian Name (Please print)

\_\_\_\_\_  
Student Name (Please print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## Uniform Usage Agreement

I \_\_\_\_\_, understand and agree to the following:

1. **No eating in uniform at any time.**
2. **Water is the only acceptable beverage that can be consumed while in uniform.**
3. Individual uniforms will always be picked up and returned to the uniform room and the uniform officers, prior to an event and upon returning from an event. (i.e. football games, marching contest)
4. The uniform or parts I am assigned are completely and solely my responsibility and no other.
5. Damage to the uniform due to the consumption of food, improper treatment, liquid or any other actions or substance beyond normal wear and tear will result in full payment to replace the uniform.
6. **Make-up and jewelry are not to be worn in uniform** as this can leave stains due to perspiration and tarnish of jewelry.
7. I will keep track of all parts of the uniform ( jacket, bibbers, gauntlets, shako, plume, gloves, shoes, socks, band shirts)
8. I will take inventory of the uniform **BEFORE** leaving for any and every event as to not leave any parts behind before a performance.

I understand and agree to follow the procedures and policies set forth. I also understand and agree that if I damage the uniform, I will pay in full the cost of the uniform to replace it.

\_\_\_\_\_/\_\_\_\_/2018  
**Student Signature**

\_\_\_\_\_/\_\_\_\_/2018  
**Parent Signature**



## Parent/Student Contract

I, \_\_\_\_\_ and \_\_\_\_\_  
(PARENT) (STUDENT)

have read the Pride of Collierville Handbook and Rehearsal Etiquette handbook and all contractual obligations outlined. I understand and agree to the requirements as a member of the Pride of Collierville, and I will abide by all rules, policies, procedures and regulations set forth within them. Furthermore, I understand and agree that I will be held responsible for any actions that lead to disciplinary measures taken by the director and staff of the Pride of Collierville.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Name (Please print)**